



OFFICE OF FINANCIAL AID

2025-2026 US Citizenship Affidavit to Be Signed with Notary

This affidavit is for the collection of Department of Homeland Security (DHS) and or other US Citizenship/nationality documents from students who are unable to present their documents in person at Linfield University. Linfield University is required by federal law to confirm the citizenship or eligible non-citizen status under HEA Sec. 484(a)(c), 34 CFR 668.32(d), 34 CFR 668.33, and Subpart I of Part 668. This affidavit and collected documents will be maintained in the student's university record as required by federal recordkeeping regulations.

Student's Information

Student's Last Name	Student's First Name	Student's Middle Initial	Linfield ID#	
Student's Street Address (include apt. no.)	City	State	Zip Code	Student's Phone Number

US Citizenship Affidavit Instructions – Signed with Notary

Instructions:

Since this student is unable to appear in person at Linfield University to present his/her documents, the student must provide to Linfield:

- (a) A copy of US Passport, US Birth Certificate, or eligible noncitizen documentation requested by the Office of Financial Aid, and an unexpired valid government-issued photo identification (ID) that is acknowledged in the notary statement below, or that is presented to a notary; and
- (b) The original statement provided below, which must be notarized. This Citizenship affidavit **must be mailed** to the Office of Financial Aid at Linfield University, as original signatures must be collected.

Certification of True, Exact, and Complete Copy of the Original Documents

I certify that I _____ am the individual signing this statement, and I am providing my citizenship documents, (Print Student's Name) along with my valid government-issued photo identification card bearing my portrait or likeness. I certify that the attached documents and government issued photo identification are the true, exact, and complete copies of the originals issued to me.

List of Document(s) Presented:

Type of Valid Photo Identification	Expiration Date of Photo Identification	Issuing Authority

Type of Citizenship and/or Immigration Document(s)	Expiration Date of Citizenship/Immigration Documents if any

Student's Signature

Date



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Notary's Certificate of Acknowledgement - *Notary's certification may vary by State.*

State of _____

City/County of _____

On _____, before me, _____,
(Date) (Notary's name)

personally appeared, _____, and proved to me
(Printed name of signer/student)

on the basis of satisfactory evidence of identification _____
(Type of unexpired government-issued photo ID provided)

to be the above-named person who signed the foregoing instrument.

WITNESS my hand and official seal
(seal)

(Notary Signature)

My commission expires on this date: _____