



OFFICE OF THE REGISTRAR

OVERLOAD REQUEST (19+ credits per semester)

Approval by the Vice President of Academic Affairs is required for loads above 18 credits.

STUDENT IDENTIFICATION

Last Name

First Name

Middle Name

Linfield Student ID Number

Email Address

Home Phone Number

Cell Phone Number

ACADEMIC INFORMATION

yes no

Cumulative GPA

Last semester's GPA

Last semester credit load

Do you have any outstanding incomplete grades?

SEMESTER AND YEAR REQUESTED

Fall 201____

Spring 201____

Summer 201____

STUDENT SUPPORT MATERIALS

- Attach a statement explaining your request to take 19 or more credits (include your proposed schedule).
- Attach an unofficial transcript of work completed to date (print from WebAdvisor).

By signing this form, I understand that I will incur additional tuition charges for registering for any credits in excess of 18.

STUDENT SIGNATURE

Date

SIGNATURES

ADVISOR SUPPORT (*Advisor may attach statements to this sheet*)

- I support this request
- I do not support this request

ADVISOR SIGNATURE

ADVISOR PRINTED

Date

IPO SIGNATURE (*Required for international students*)

IPO PRINTED

Date

Please complete all portions above prior to taking all required components to **Melrose 201** for review.

ACTION OF THE VP OF ACADEMIC AFFAIRS, SUSAN AGRE-KIPPENHAN

Approved

Date

Denied

Date

Please return completed form to:
McMinnville – Office of the Registrar, Melrose 030
Portland – Enrollment Services Office, 1st Floor, Loveridge Hall

Rev 3.2017