

# PARENTS' GUIDE TO LINFIELD UNIVERSITY

This guide exists to help you discover where to find the help you need or the information you desire at Linfield University. We suggest that you bookmark it for easy reference.

Remember, information for parents can always be found on the Linfield University website at **linfield.edu/parents.** 

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## LINFIELD UNIVERSITY

900 SE Baker Street McMinnville, OR 97128-6894 503-883-2200 | linfield.edu

Dear Linfield Parents,

Welcome to the Linfield family. We're glad that your student will be attending Linfield University! We are now partners with you in providing the best environment possible for the continuing positive development of your college student and academic success.

This guide is designed to assist you by answering some of the questions which may arise during the year. It also identifies where and how you can get more information about what your college student will be experiencing. Please feel free to call any of us at any time if you believe we can be of assistance.

I remember sending my three daughters off to college hoping that someone there would think of them as special. As parents, we always feel they are. Even though I had spent most of my adult life on a college campus, my daughters and I frequently had questions about expectations, procedures and resources, as every college is distinctive. Hence, this guide.

Linfield has a great tradition of personalized education. Each student will find his/her passion, path and place at Linfield. You'll find the campuses have excellent educational facilities with dedicated faculty and student-oriented staffs. Clearly, though, our most important resource at Linfield is our students. We look forward to working with the Linfield student in your family.

Sincerely,

Susan Hopp Vice President of Student Affairs and Athletics/Dean of Students 503-883-2588 shopp@linfield.edu



# LINFIELD UNIVERSITY FALL FAMILY WEEKEND

October 15 & 16, 2021

Mark your calendars now! Information will be available in early September.

For more information contact
Parent Relations at 503-883-2607
or online at linfield.edu/parents.
Register for parent events at

linfield.edu/parents/calendar.html

#### **GETTING TO LINFIELD**

The McMinnville Campus of Linfield University is located on Highway 99 West, approximately 37 miles southwest of Portland in the heart of the Willamette Valley. If you require transportation from the Portland airport to Linfield, commercial van service is available from White Van Shuttle, (503) 774-9755; Island Coach, (888) 968-4083; VIP Airporter, (888) 743-3847; or Caravan Airport Transportation, (888) 743-3847 by appointment only.

### **GETTING BACK HOME**

At Orientation Weekend and the beginning and end of each semester, the student government (ASLU) provides occasional transportation between the airport and campus. Individual students should check the shuttle schedule (inside.linfield.edu/activities/) and reserve a seat online.

#### STAYING IN MCMINNVILLE

If you need accommodations while visiting your student:

#### **Motels**

Atticus Hotel	375 NE Ford St	503-472-1975
Best Western	2035 S Hwy 99W	503-472-4900
Comfort Inn & Suites	2520 SE Stratus Ave	503-472-1700
McMinnville Inn	381 NE Hwy 99W	503-472-5187
McMenamins Hotel Oregon	310 NE Evans St	503-472-8427
Motel 6	2065 S Hwy 99W	503-472-9493
Red Lion Inn & Suites	2535 NE Cumulus Ave	503-472-1500

#### **Bed and Breakfasts**

Douglas on Third	703 NE Third St	503-687-3234
Martha's Vineyard West	835 SE Villard St	503-472-1483
La Rambla Loft	238 NE Third St	503-472-7306
Third Street Flats	219 NE Cowls St	503-857-6248
A Tuscan Estate	809 NE Evans	503-434-9016
Twisted Willow Inn	509 NE 9th St	503-472-5787
Wine Country Farm	6855 Breyman Orchard Rd, Dayton	503-864-3446
Yamhill Vineyards	7950 NE Cooper Lane, Yamhill	503-662-3840
Bed & Breakfast		
Youngberg Hill	10660 SW. Youngberg Hill Rd	503-472-2727
Victorian on 10th	206 NE 10th St	971-261-9919

#### **MOVING IN FOR NEW STUDENTS**

First, new students need to check in at the Riley Campus Center. After check-in, students will go to their Residence Hall and meet their Resident Advisor. Residences will be open for new students to move in after checking in on Thursday, August 26 from 9 a.m. to 2 p.m.

# CATNET COMPUTER AND TELEPHONE CONNECTIONS

All student residential halls, suburbs (apartments), academic classrooms and public areas have wireless network access available. In order to use your computers or other technology, students must first connect to the Linfield Network upon their arrival. For more information, please go to: inside.linfield.edu/its.

All residence halls and suburbs (apartments) have land line phone jacks. Because of the very low use of these jacks starting fall semester, these phone jacks will be inactive. Integrated Technology Services (ITS) will activate a phone jack in a residence hall or suburb by request. To do so, please send an email to support@linfield.edu with your name, residence hall or suburb and room number with a brief description of why you would like the phone jack activated.

#### **PARKING**

For moving-in purposes you'll want to park as close as you can to your student's hall. Volunteers from the Linfield University fraternities and sororities will help you move your student's belongings into their room. Once moved in, it would be very helpful if you would move your car so that others can move in easily.

#### **ELECTRICAL HOOK-UPS**

Extension cords may come in handy for some items. Please only use approved heavy duty power strips and be careful not to overload circuits.

#### SHOPPING

There may be some time in the schedule on Thursday for you to pick up last minute items at a local store. Most of Friday is booked for other orientation activities. Your student will certainly have some time to shop later in the week, and of course many students receive deliveries from Amazon or other online retailers.

#### SHIPPING ITEMS TO YOUR STUDENT

If you ship trunks and boxes, they should be addressed to the student in care of Linfield University 190 SW Lakamas Lane, McMinnville, OR 97128, not to the student's residence hall. Please label multiple boxes separately as "Box 1 of 3, Box 2 of 3, etc." Shipped materials may be picked up by the addressee at Mail Services at Withnell Commons. They will need to show their student ID. Once the student has moved into their residence all packages should be addressed directly to them at their unit number.

# MCMINNVILLE AREA RESTAURANTS

Students really appreciate the opportunity to get away from campus for a meal. Here is a list of places to eat in the local community. For some restaurants (and some weekends such as Homecoming and Fall Family Weekend) reservations are recommended. For more information on McMinnville, contact the Chamber of Commerce at 503-472-6196 or at McMinnville.org or Visit McMinnville at 503-857-0182.

LIDO	I linina
rille	<b>Dining</b>

Bistro Maison	729 NE Third St	503-474-1888
Dundee Bistro	100 SW 7th (Dundee)	503-554-1650
Joel Palmer House	600 Ferry St (Dayton)	503-864-2995
La Rambla	238 NE Third St	503-435-2126
Nick's Italian Cafe	521 E Third St.	503-434-4471
Red Hills Market	155 SW 7th St. (Dundee)	971-832-8414
Thistle	228 NE Evans St	503-472-9623
Tina's	760 SW Hwy 99W (Dundee)	503-538-8880

## **Family Dining**

1882 Grille	645 NE Third St	971-261-2370
Golden Valley Brewery	980 E Fourth St	503-472-2739
Grain Station Brew Works	755 NE Alpine Ave	503-687-2739
McMenamin's Pub	310 N Evans	503-472-8427

### **Informal Dining**

•		
411 Eatery and Lounge	411 NE Third St.	503-435-0880
Community Plate	313 NE Third Street	503-687-1902
Crescent Cafe	526 NE Third Street	503-435-2655
IHOP	1101 NE Hwy 99W	503-883-9695
Pura Vida	313 NE Third St.	503-687-2020
Sage (lunch only)	406 E Third St.	503-472-4445
Shari's	1200 N Baker St.	503-472-0561
Tommy's (breakfast only)	1947 N Hwy 99W	503-472-4424
Wildwood Cafe	319 N Baker St.	503-435-1454

### **Ethnic Foods**

Asia Buffet	1531 Hwy 99W	503-434-6300
Chan's (Chinese)	632 NE Hwy 99W	503-474-2828
China House (Chinese)	1675 S Baker St	503-472-1040
David's Chinese Restaurant	828 NE Adams St	503-434-6788
El Primo (Mexican)	825 S Baker St	503-472-8074
Las Margaritas (Mexican)	1320 NE Baker St	503-435-0600
Los Molcajetes (Mexican)	527 NE Third St.	503-434-2780
Mazatlan (Mexican)	2714 NE Hwy 99W	503-472-9771
Mezcal (Mexican)	1208 SE Baker St	503-883-9594
Momiji	913 NE Hwy 99W	971-261-2194
Muchas Gracias (Mexican)	220 NE 12th St	503-434-6367
Panda Express (Oriental)	2420 NE Hwy 99W	503-472-8735
Sushi Kyo	877 Keck Dr	503-474-5588
Tequila Grill (Mexican)	325 NE Hwy 99W	503-474-1776
Thai Country (Thai)	707 NE Third St	503-434-1300
Yan's (Chinese)	1822 NE Hwy 99W	503-472-6888

### Deli/Sandwich

Firehouse Subs	540 NE Hwy 99W	971-706-2138
Geraldi's Italian	226 E Third St.	503-472-7868
Great Harvest Bread Co.	1135 SW Baker St	503-472-0747
Harvest Fresh	251 E Third St.	503-472-5740
Jimmy John's	1421 NE Hwy 99W	503-474-9777
Red Fox Bakery & Cafe	328 NE Evans St	503-434-5098
Ribslayer BBQ-to-Go	575 NE Second St	503-472-1309
Sandwich Express	711 N Hwy 99W	503-472-3500
Subway #1	2736 NE Hwy 99W	503-434-1100
Subway #2	1265 SE Booth Bend Rd	503-472-0200

### Pizza

Domino's	635 NE Hwy 99W	503-434-4300
Izzy's	1290 N Hwy 99W	503-472-5111
Little Caesar's Pizza	608 NE Hwy 99W	503-474-0902
Mikey's Pizza	835 NE Hwy 99W	503-883-4448
Papa Murphy's	460 N Hwy 99W	503-472-2536
Pizza Hut	1425 N Hwy 99W	503-434-4443
Odd Moe's Pizza	1350 N Baker St	503-434-6666
Third Street Pizza	433 E Third St	503-434-5800

#### **Fast Food**

Alf's Ice Cream/Burgers	1250 S Baker St	503-472-7314
Arby's	2575 NE Hwy 99W	503-474-3717
Burger King	2250 N Hwy 99W	503-472-1696
Carl's Junior	1285 SW Booth Bend Rd	503-435-1247
Dairy Queen	1155 N Adams St	503-472-6320
Jack in the Box	2565 NE Hwy 99W	503-474-9717
KFC	2570 N Hwy 99W	503-472-7614
McDonald's (North)	1691 N Hwy 99W	503-472-0808
McDonald's (Yamhill Marketplace)	225 NE Norton Lane	503-472-0606
Taco Bell	915 N Hwy 99W	503-472-2800
Taco Del Mar	1259 SW Booth Bend Rd	503-883-9239
Wendy's	1730 NE Hwy 99W	503-435-2614

## **Food Cart/Street Food**

Kaki Hibachi Sushi	570 NE Hwy 99W	541-409-9455
Kate's Thai Kitchen	1111 NE Baker St	619-508-0094
Tacos De Los Muertos	709 NE Third St	971-267-2892

# **BANKING AT HOME OR** IN MCMINNVILLE

Students can open checking accounts in either their home towns or in McMinnville. Out-of-state students may find it beneficial to open checking accounts in McMinnville for easier negotiation of their checks. Some banks will have representatives on campus on Orientation Saturday to assist students who want to establish accounts.

#### **MCMINNVILLE BANKS INCLUDE:**

Chase Bank **OnPoint Community Credit** 

1675 N HWY 99W Union

503-472-9505 2430 McDonald Lane

503-472-0377

1335 NE 13th St

Citizens Bank 455 NE Baker St US Bank (main branch)

503-474-9441 335 NE Third St.

503-472-5151

Columbia Bank 723 N Baker St US Bank (Albertson's Branch)

503-472-0534 615 SW Keck Dr

503-434-6640

118 NE Third St Wells Fargo

503-474-3501

Key Bank 342 E Third St.

503-472-6171

First Federal Savings & Loan

503-472-2161

An ATM is located on campus in Riley Campus Center and accommodates PLUS, CIRRUS, and THE EXCHANGE cards, as well as VISA, MASTERCARD, and EXPRESS CASH CARDS.

## **2021-2022 CALENDAR**

### FALL SEMESTER 2021

New Chydainte Maya in to Decidence Helle	Assessed 2C seffect along the in-
New Students Move-in to Residence Halls	-
Fall Orientation	August 26 - 28
Classes Begin	August 30
Fall Break	October 4 - 5
Homecoming	October 8 - 9
Fall Family Weekend	October 15 - 16
January and Spring 2022 Registration	November TBD
Thanksgiving Break	November 22 - 26
Final Exam Period	December 14 - 17
Semester Ends	December 17
JANUARY TERM 2022	
Residence Halls Open	January 2, 10 a.m 6 p.m.
Residence Halls Open	January 3
Residence Halls Open  Classes Begin	January 3
Residence Halls Open  Classes Begin  Classes End	January 3
Residence Halls Open  Classes Begin  Classes End	January 3
Residence Halls Open	January 3January 27February 6, 10 a.m 6 p.m.
Residence Halls Open  Classes Begin  Classes End  SPRING SEMESTER 2022  Residence Halls Open	January 3January 27February 6, 10 a.m 6 p.m. February 7
Residence Halls Open  Classes Begin  Classes End  SPRING SEMESTER 2022  Residence Halls Open  Classes Begin	January 3February 6, 10 a.m 6 p.mFebruary 7March 21 - 25
Residence Halls Open  Classes Begin  Classes End  SPRING SEMESTER 2022  Residence Halls Open  Classes Begin  Spring Break	

Remember, information for parents can always be found on the Linfield University website at **linfield.edu/parents** 

#### COSTS TO ATTEND LINFIELD

#### SCHEDULE OF FEES 2021-2022

	Per Semester	January Term
Health Insurance	\$1,438	
Associated Student Body Fee	\$148	\$42
Undergraduate Tuition, 10-18 hours	\$22,670	\$270 per credit
Room and Board (Standard Plan) D	\$6,600	\$680
Technology Infrastructure Fee	\$112	
• Personal Expenses*	\$500.00 per semester	
Books and Supplies	\$450.00 per semester	

<sup>\*</sup>Personal expenses, books and supplies vary from student to student. These amounts are provided for budgeting purposes only.

#### FINANCIAL AID

Financial aid is applied directly to University charges for tuition, fees, and room and board (if appropriate). All required forms and application materials must be turned in to the Office of Financial Aid to allow funds to be released to the student's account. Students are encouraged to check with the Office of Financial Aid if there is any question about whether all documents are on file. If financial difficulty is experienced at any time during your student's college career, the Office of Financial Aid can assist them in exploring all available options. The office is located in Melrose Hall, Suite 030, and at 503-883-2225.

#### **EMPLOYMENT OPPORTUNITIES**

Students who receive Federal Work Study or Campus Employment as part of their offer of assistance will find jobs posted at linfield.edu/career/catconnect. All campus jobs require that Federal Work Study or Campus Employment be listed as financial aid, and students desiring to work must also complete all employment-related paperwork, including providing proof of eligibility to work in the United States (I-9), prior to working. Some local employers list off-campus jobs with the Office of Career Development in Melrose Hall.

# ABOUT LINFIELD'S DRUG AND ALCOHOL POLICY

Linfield's alcohol policy, like Oregon State Law, prohibits the consumption of alcohol by anyone under 21 years of age. Alcohol is not permitted at all in public areas on the campus (including apartment balconies). While educational sanctions may follow violations of the alcohol policy, the university is intent on assisting those who have (or have potential for) a drinking problem. Counseling help can be obtained in the Counseling Office located in Walker Hall, Room 103.

As many of you are aware, in 2014 Oregon voters approved Ballot Measure 91. Key provisions of Measure 91 allow persons 21 and over to grow and personally possess certain amounts of recreational marijuana under state law. Measure 91 went into effect on July 1, 2015. As a parent you may ask "What will change on campus?"

The answer is that essentially nothing will change. The use and possession of marijuana will continue to be prohibited on campus, at University-sponsored events, in University housing, and in the University workplace. It is important for all members of our community to understand that federal law has not changed. Linfield University must adhere to federal law, or we would put financial aid and other federal funding at risk.

Linfield University is a drug-free workplace. Any member of the University community who uses, is under the influence of, manufactures, possesses, has under his/her control, sells, furnishes, or facilitates the use of a narcotic or dangerous drug or drug paraphernalia or misuses prescription medication, is subject to disciplinary action up to and possibly including separation from the University. Because drug use is a hindrance to success in college, the college will treat any violation of any college policy, state or local drug laws on or off campus by students as a violation of the college drug policy. McMinnville Police Department may be contacted at the University's discretion.

For additional student policies, please see the Guide to Living at Linfield and the Student Handbook.

#### WHO'S WHO AT LINFIELD

#### **ADMINISTRATION**

President Melrose 104

Miles K. Davis 503-883-2408

Chief executive officer. Responsible to the Board of Trustees for the execution of all policies formulated by the Board and the faculty of the University. Responsible for the formulation of a budget and for the administration of the University within its constraints.

Dean of Students Melrose 110

Susan Hopp, Dean of Students

503-883-2588

and Vice President of Student Affairs and Athletics

Responsible for student support services and out-of-class student experiences.

Academic Affairs Melrose 201

Susan Agre-Kippenhan, Provost

503-883-2409

Oversees the Academic Council, International Programs Office, Office of the Registrar, libraries, Learning Support Services, Academic Advising, the School of Nursing, Online and Continuing Education, Linfield Center for the Northwest and the Evenstad Center for Wine Education.

#### **University Advancement**

Melrose 213

Joseph Hunter, Vice President of University Advancement

503-883-2496

Responsible for relationships with alumni, corporations and foundations; provision of information to the public; and gifts of funds for operating needs, student assistance and other special purposes and capital projects.

Parent Relations Melrose 104

Debbie Harmon Ferry

503-883-2607

Responsible for alumni and parent events, activities, resources and benefits.

Admission Michelbook House

Lisa Knodle-Bragiel, Director

503-883-2214

Responsible for the organization and control of the recruitment and evaluation of applicants. Responsible to the faculty for the administration of established standards of admission.

Food Service, Sodexo

Dillin Hall

Javier Lopez, Manager

503-883-2266

Supervises operation of the meal program and responds to dietary concerns.

#### **DIVISION OF STUDENT AFFAIRS**

# Dean of Students linfield.edu/studentaffairs

Melrose 110 askstudentaffairs@linfield.edu

Jeff Mackay, Dean of Students

503-883-2278

Responsible for the administration of Student Affairs, including counseling, housing, multicultural students, activities, career development and the student activities and the residential community at the University. Maintains residence halls, assigns students to residences and directs staff in residence halls.

Athletics linfield.edu/sports

HHPA Complex 220 ath@linfield.edu

Garry Killgore, Director of Athletics

Donna Montoya, Assistant Director

503-883-2421

Doug Hire, Senior Associate Director of Athletics

Linfield University is home to 19 varsity athletic programs. All teams compete in the NCAA Division III Northwest Conference.

# Career Development linfield.edu/career

program.

Melrose – Student Central

linfield.edu/careercardev@linfield.eduMichael Hampton, Director of Career Development Services503-883-2442Kristi Mackay, Assistant Director503-883-2606

The Office of Career Development is responsible for working with Linfield students to provide relevant, proactive and meaningful career planning resources. Also, specializes in guiding students through the decision-making process of selecting a major, career or graduate school

# Chaplain and Religious Life linfield.edu/chaplain

Melrose 110

503-883-2443

Chaplain 503-883-2278

The Linfield chaplaincy is dedicated to the spiritual nurture and ethical stimulation of the university community. The chaplaincy's primary task is faith development.

# Student Rights, Responsibilities and Community Engagement linfield.edu/serve

Melrose 110 ces@linfield.edu

Adrian Hammond, Director of Community Engagement Services 503-883-5390 Community Engagement and Services at Linfield University promotes student learning, development and civic responsibility through co-curricular and curricular service opportunities.

# Student Activities linfield.edu/activities

Riley Hall, 301 kjones7@linfield.edu

Keri Jones, Assistant Director of Student Activities

503-883-2435

The office of Student Activities advises the ASLU student government, the Linfield Activities Board, and various clubs and organizations. The office is responsible for Family Weekend, Homecoming Week Activities for students, the Linfield Cheerleading Program, and the coordination of the University Events Calendar.

# Fraternity and Sorority Life linfield.edu/FSL

Riley Hall, 301 sfl@linfield.edu

Keri Jones, Assistant Director of Student Activities

503-883-2435

The Fraternity and Sorority Life Advisor (FSL) is responsible for providing support and leadership opportunities for fraternities and sororities. The FSL advises the inter-fraternity/sorority council, helps organize formal recruitment, orientation, and FSL Week events, as well as coordinating community service projects and all-campus activities. The FSL advises the FSL honor society Order of Omega, serves as a campus liaison, communicates with chapter advisors, and holds membership in the Association of Fraternity Advisors (AFA).

# Multicultural Programs linfield.edu/multicultural-programs

Riley 301 eibuka@linfield.edu

Esperance Ibuka, Director of Multicultural Programs

503-883-2574

The mission of Multicultural Programs is to support the academic mission of the University by enhancing the educational, cultural, social and personal development of students. Multicultural Programs acknowledges, celebrates, and promotes the diverse cultural experiences of each member of the university community and strives to build collaborative relationships, promote and advocate for social justice.

Residence Life Mahaffey 127 linfield.edu/reslife housing@linfield.edu 503-883-5389

Roberty Sharp, Area Director for Housing

Kathleen Jensen, Area Director for Leadership Development

Lainie Sowell. Area Director for Student Success

The Residence Life program at Linfield is dedicated to providing a full community experience to all students living in university housing. Students have many opportunities to get involved in various aspects of residence life. Residence Life Assistants and Resident Advisors put together a series of programs and opportunities for residents each semester, but students are always encouraged to pursue their own ideas for programming. For a complete listing of Residence Life staff, visit linfield.edu/reslife/community/staff.

# Student Health, Wellness and Counseling Center linfield.edu/health-center shlt@linfield.edu

Walker 103

503-883-2535

Patricia Haddeland, RN, MN, CPNP, Director

The Student Health, Wellness and Counseling Center, strives to provide the best possible care and resources to Linfield students.

The Health Care component of the department is a partnership with Physicians' Medical Center, a local multispecialty clinic nearby.

Our board certified Nurse Practitioners provide primary care, including the diagnosis and medical treatment of health concerns common in young adults. We also have a psychiatric consultant available to the Nurse Practitioners to provide care for students with mental health needs. A Registered Dietitian is available for consultation on issues related to nutrition and healthy food choices.

The Counseling Staff typically provide short-term individual and group counseling for the kinds of concerns and difficulties students encounter in early adulthood.

The Coordinator for Student Health and Wellness Programming offers educational opportunities and experiences designed for students to gain knowledge of their own individual health, the health and wellness of their community and environment, and steps to create lifelong healthy habits.

All students enrolled on the McMinnville Campus have access to these services.

#### FINANCIAL

#### **Financial Aid**

**Melrose - Student Central** 

Keri Burke, Director

503-883-2269

Responsible for developing policy on and administering the scholarship, grant, loan and work study programs intended to help students with financial needs.

#### **Finance and Administration**

Melrose 105

Mary Ann Rodriguez, Vice President for Finance & Administration/CFO 503-883-2458 Chief financial officer. Sets forth the financial conditions and transactions of the University, and exercises general supervision over all the accounts of officers and employees of the University which have to do with the receipt or disbursement of funds and securities.

#### **Student Accounts**

**Melrose – Student Central** 

Tara Kleinberg, Student Accounts Manager/Bursar

503-883-2455

Pick up work study checks here, pay bills, check on account balances.

#### **ACADEMIC**

#### **Academic Advising**

**Melrose – Student Central** 

Joe Latulipee, Director of Academic Advising

503-883-2248

Assigns all freshmen to first year academic advisors, coordinates topic scheduling, course content and materials, and advisor meetings.

#### **Academic Deans**

Joe Wilferth, Dean of College of Arts & Sciences Jennifer Madden, Dean of the School of Business Kimberly Jones, Dean of the School of Nursing

Responsible for recruiting, evaluating and developing faculty members, will coordinate all academic-department program reviews and will represent the faculty on a variety of university committees.

#### **International Programs**

Walker Hall

Shaik Ismail, Director, International Programs

503-883-2228

Administers the University's study abroad program, including the semester abroad, the junior year abroad and special winter term programs outside the U.S. Also serves as the foreign student advisor and is in charge of relationships with universities in other countries.

#### **Learning Support Services**

**Melrose – Student Central** 

Cheri White, Director

503-883-2562

Provides learning needs support, help for students in academic difficulty, tutors, and other services as needed.

#### Registrar

**Melrose – Student Central** 

Diane Crabtree, Registrar

503-883-2507

Responsible for the administration of all academic records and registration. In conjunction with the Vice President of Academic Affairs, she is responsible for the preparation of official reports on the academic performance of students and the transmission of transcripts to authorized persons.

#### **ADMINISTRATIVE**

#### Linfield Public Safety

Cozine 101

Dennis Marks, Director

503-883-2602

Responsible for security patrols, parking patrols, electronic card access, and building security, law enforcement liaison.

# FRATERNITY AND SORORITY LIFE

Linfield has four sororities and three fraternities. The sororities do not have houses, but rather, meeting rooms in the basement of Miller Hall. The fraternities each have houses near campus. There will be a "New Member Recruitment Week" early in spring semester for students interested in finding out more about Linfield's sororities and fraternities. One can participate in New Member Recruitment without choosing to join. For students choosing to join a fraternity or sorority, there is usually a fee for initiation and dues which they will need to pay sometime during spring semester. After that time, fraternity or sorority charges may appear on the student's account. These charges are applied to the account only after the student has signed a billing slip authorizing the charge to be made. This charge is typically for dues, local fees, and, in the case of fraternities, housing charges. Men joining fraternities may move to the fraternity house after one full semester in university housing. These housing charges will be added to the student account.

Any questions about the sororities or fraternities should be addressed to the Office of Fraternity and Sorority Life at fsl@linfield.edu. You may also find out more information on the internet at linfield.edu/fsl.

Sororities	Fraternities
Phi Sigma Sigma	Pi Kappa Alpha
Alpha Phi	Delta Psi Delta
Zeta Tau Alpha	Theta Chi
Sigma Kappa Phi	

## **COMMON QUESTIONS**

#### Must a student be in campus housing?

Linfield's mission with regard to housing is to create living/learning communities which provide challenging opportunities for the development of the whole person. The university expects students to understand and respect community standards and values. The university envisions a safe environment which honors and appreciates the similarities and differences of those living in campus housing.

Linfield is a residential university and has a residency requirement for its students. We believe the greatest student development occurs for those students involved in campus life and in frequent contact with others on campus. In general, students must be in campus housing unless they live at home, within 20 miles of campus, until they are in their 4th year of attendance, are 21 years old, or are married.

#### Must a student be on the meal plan?

All students who live in a residence hall are required to be on a meal plan. First- and secondyear students who live in a fraternity are also required to be on a meal plan.

#### What if a student has a special diet or health concern related to diet?

Our food service provider, Sodexo, is obligated by contract to meet the dietary needs of our students. Sodexo frequently serves many students for whom special care and provisions are needed. Students should contact the Food Services Manager, Javier Lopez, jlopez4@linfield.edu.

#### How will I know if our student is having difficulty?

This requires good communication between you and your student. If your student is over 18, by federal law, the university cannot inform you without his or her permission about academic performance, disciplinary matters, or his or her general progress. By law, institutions may not disclose information about students, even to parents, without written permission from the student.

#### What if my student has a problem?

We would like to know about that, of course. While we would welcome calls from parents at any time, we highly recommend that you encourage your student to speak with the appropriate office first regarding his or her concern. This is an important part of the student development process.

#### How is my student's academic schedule developed?

New students will meet with their faculty academic advisor and their peer advisor during the Orientation period. Both new and continuing students should discuss their academic plans with their faculty advisor, who must sign their registration cards. Good academic schedules contain required courses, courses in a potential major, and elective courses.

### **DIRECTIONS TO MCMINNVILLE**

#### FROM PORTLAND

Take I-5 to the Tualatin/Sherwood Exit (289). Turn right onto the Tualatin/Sherwood Road.

Proceed through the community of Tualatin until you reach Sherwood (ten minutes). In Sherwood, immediately past the Albertson's shopping complex, take a left onto Hwy 99W. Continue through the communities of Newberg and Dundee (15-20 minutes). A few miles south of Dundee you will take a left onto Hwy 18. Follow this highway until you pass Willamette Valley Medical Center on your left (ten minutes). Take the McMinnville Exit. Stay on this road (which turns into 3rd Street) until you reach North Adams (you will come to a T in the road). Turn left onto North Adams and continue until you see Linfield on your left (about a half-mile). Go past the main entrance to campus and then take a left onto Linfield Avenue. There you will find street parking and three parking lots that are within walking distance to the Check-In and Welcome Fair in Riley Campus Center.

#### FROM PORTLAND INTERNATIONAL AIRPORT

Take I-205 south to the I-5 Northbound interchange (24 miles). Heading north on I-5, stay in the right-hand lane. Take the Tualatin-Sherwood exit (289). Go left at the light onto the Tualatin/Sherwood Road. Continue with directions above starting with the word "proceed."

#### FROM EUGENE VIA 1-5

Exit I-5 at Hwy 34 and go west to Corvallis. Turn right onto Hwy 99W and go north to McMinnville, just over an hour's drive. Linfield is on the right at the third traffic light in town.

# ARE YOU PLANNING TO TRAVEL ON THURSDAY, AUGUST 26TH?

Because it's a summer weekend, traffic from Portland may be quite heavy. Leave yourself plenty of extra time! You'll need time for your student to check in and get their student ID when you get to campus before they can move into their residence hall. (Check-in ends at 3:00 p.m.)

# TEN TIPS FOR PARENTING A COLLEGE STUDENT

- **1.** Have a chat now with your student. Have him or her articulate why he or she wants to go to college. Have them talk about why they chose Linfield. Later, should difficulties arise, these discussions can be recounted.
- **2.** Ask your student to make some decisions now, before they arrive on campus, about how he or she will deal with alcohol, sexual relations, and freedom of time. Too often, students have not given sufficient forethought to these items and so make regrettable, on-the-spot decisions.
- **3.** Keep in communication with your student, but resist the urge for constant contact. Let them lead in making connections. Remember you may be able to read the *Linfield Review*, the university newspaper on-line, and can then ask your student about their involvement in campus life and available opportunities.
- **4.** Let your student take the lead in choosing a major, course of study, and individual courses. Remember that electives and general education are important elements in the university curriculum. Do not over emphasize career-related study.
- **5.** The best collegiate experiences strike a balance between academic learning and experiential opportunities. Praise your student for seeking and finding co-curricular activities that enhance their college experience.
- **6.** There is a high probability your student will encounter some difficulty. It may be homesickness, a roommate issue, a registration problem . . . whatever. Listen intently, be supportive, but encourage them to try to solve the problem on their own before you intervene.
- **7.** Linfield University has a wonderful array of resources. Encourage your student to use them. These include a health center, exercise room, counseling staff, residence life staff, Safe personnel, and academic advisors.
- **8.** Do visit, but not too often, and do not promote frequent visits home. Weekends are a good time for your student to discover opportunities at the school, to bond with others, and even to study.
- **9.** When you do visit, take your student (and a friend or two) out to dinner. If you can't visit, upon occasion, send small "care" packages.
- **10.** Relax. Enjoy the experience. From time to time, it can even be fun.

# HELPING PARENTS STAY CONNECTED

#### E-CAT AND LINFIELD FAMILY E-NEWSLETTER

*E-Cat*, a monthly e-newsletter, updates alumni, parents and friends about Linfield news and activities. *Linfield Family* is sent quarterly and includes valuable information about campus events, student and faculty achievements, and important dates and deadlines, as well as interactive parent surveys. To receive the e-newsletters, send an email to parents@linfield.edu.

#### PARENT RESOURCE LINE

We are happy to assist parents as questions arise and will work with you to support your student's development. If you or your student has a question, and you're not sure who to contact at Linfield, please call 503-883-LPRL (5775).

#### PARENTS EMAIL ACCOUNT

Have a question? Need an answer? Send an email to this address created specifically for you: parents@linfield.edu

#### **PARENTS WEBSITE**

Cited by Linfield parents as their most frequently used communication tool, the Linfield website contains a wealth of information. Don't miss the FAQs at *linfield.edu/parents*.

#### THE PARENTS COUNCIL

The Parents Council partners with key university staff to support your student's "Linfield experience" by providing advice and assistance with a number of activities, including: parent-focused communications and events, student recruiting, student and alumni career mentoring, and fundraising for the Parents Fund. The Parents Council is led by the Parents Council Leadership Team. To get involved, email Debbie Harmon Ferry, dharmon@linfield.edu.

### **CONTACTING YOUR STUDENT**

Each student has a unique address. It is:

Student Name

## **LINFIELD PUBLIC SAFETY**

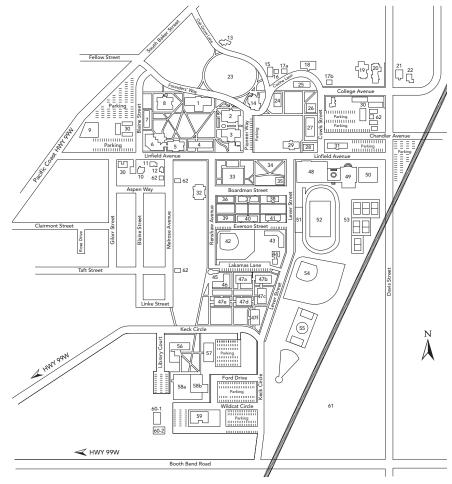
**Director of College Public Safety:** Dennis Marks

Non-emergency calls: 503-883-2603

Emergency calls (24 hours): 503-883-SAFE

# LINFIELD UNIVERSITY MCMINNVILLE CAMPUS

- MELROSE HALL Academic Advising; Academic Affairs; Administration; Career Development; Center for Wine Education; Financial Aid; Human Resources; Jonasson Hall; Learning Support Services; Registrar; Richard & Lucille Ice Auditorium; Student Accounts; Student Affairs; University Advancement;
- 2. RILEY CAMPUS CENTER ASLU; Bookstore, Community Engagement and Service; Fred Meyer Lounge; Game Room; Meeting Rooms; Multicultural Programs; Starbucks; WEB Wildcat Activities
- 3. WALKER HALL Anthropology Museum; Archaeology Lab; Classrooms; International Programs; Global Languages and Cultural Studies; Political Science; Sociology-Anthropology; Student Health, Wellness and Counseling Center
- 4. MAC HALL Information Technology Services
- 5. GRAF HALL Physics
- 6. MURDOCK HALL Biology; Chemistry
- 7. TAYLOR HALL Mathematics
- **8. T.J. DAY HALL** Business; Economics; English; Philosophy
- 9. MALTHUS HALL English Language & Culture Program; Online & Continuing Education (OCE); Wine Studies Classroom
- 10. MICHELBOOK HOUSE Office of Admission
- 11. ONLINE AND CONTINUING EDUCATION (OCE) ADMISSION
- 12. EMMAUS HOUSE Campus Ministry
- 13. PRESIDENT'S HOUSE
- **14. PIONEER HALL** Classrooms; History; Psychology; Religious Studies; Residence Hall
- 15. NEWBY HALL Student Apartments
- 16. GREENHOUSE
- 17A. STORAGE
- 17B. OUTDOOR GEAR SHOP
- 18. COZINE HALL Linfield Public Safety
- 19. DELTA PSI DELTA FRATERNITY
- **20. POTTER HALL** Early Childhood; Elementary and Secondary Education; Preschool; Residence Hall
- 21. THETA CHI FRATERNITY
- 22. PI KAPPA ALPHA FRATERNITY
- 23. OAK GROVE
- 24. WHITMAN HALL Residence Hall
- 25. CAMPBELL HALL Residence Hall
- 26. GROVER HALL Residence Hall
- 27. JANE FAILING HALL Residence Hall
- 28. LATOURETTE HALL Residence Hall
- **29. COOK HALL** Anatomy labs; Health, Human Performance and Athletics Offices
- **30. THE SUBURBS** Student Apartments: Blaine Street Apartments; College Avenue Apartments; 540 Linfield Avenue Apartments



- **31. MILLER HALL** Residence Hall; Fraternity and Sorority Life Rooms
- **32. RENSHAW HALL** Computer Lab; Computer Science; Environmental Studies; Journalism and Media Studies; Student Media Center
- **33. DILLIN HALL** Conference and Event Planning; Dining Commons
- 34. MEMORIAL FOUNTAIN
- 35. HEATING PLANT
- 36. ELKINTON HALL Residence Hall
- 37. LARSELL HALL Residence Hall
- 38. ANDERSON HALL Residence Hall
- 39. TERRELL HALL Residence Hall
- 40. HEWITT HALL Residence Hall
- 41. FRERICHS HALL Residence Hall
- 42. DEL SMITH STADIUM Softball Field
- 43. MAHAFFEY HALL Housing/Residence Life
  44. DANA HALL Student Apartments
- 45. OBSERVATORY Marching Band

### 46. WITHNELL COMMONS Mail Services: Multicultural Center

47A-F. HEWLETT-PACKARD PARK

#### 48. HEALTH, HUMAN PERFORMANCE AND ATHLETICS BUILDING

Classrooms; Health, Human Performance and Athletics Offices; Ted Wilson Gymnasium; Weight Room

#### 49. AQUATICS BUILDING

- 50. RUTSCHMAN FIELD HOUSE
- 51. MEMORIAL HALL/MEMORIAL STADIUM Event Stadium; Health, Human Performance and Athletics Offices;
- Residence Hall

  52. MAXWELL FIELD
- 53. TENNIS COURTS
- 54. HELSER BASEBALL FIELD Wright Stadium
- 55. SOCCER/LACROSSE FIELD
- 56. MILLER FINE ARTS CENTER Art; Linfield Gallery

### 57. VIVIAN A. BULL MUSIC CENTER Delkin Recital Hall: Music

#### 58A. JERELD R. NICHOLSON LIBRARY

**58B. KENNETH W. FORD HALL** Marshall Theatre; Theatre and Communication Arts

- **59. FACILITIES SERVICES** Environmental Health and Safety; Facilities Services
- 60. WAREHOUSE STORAGE (1 AND 2)
- 61. SPORTS PRACTICE FIELDS
- 62. LINFIELD-OWNED HOUSES

7/7/21