March 12, 2020, 4:04 p.m.

Dear Linfield students,

Spring break will begin one week early and classes are cancelled from March 16-20. *The residence halls will not close*, but we request that students fill out a survey that will be sent to you via the Office of Housing and Residence Life telling us of your plans, whether tentative or not.

All classes will move to an online format beginning Monday, March 30, and will continue to be online until at least April 10. Since the coronavirus issue is rapidly changing, we ask that all students check and read all emails.

If you leave campus for any period of time during the next two weeks, please take some belongings and all your academic materials with you. Since this issue is dynamic and changes daily, we want you to be prepared in case online instruction is extended past April 10. You will be hearing from your faculty members directly about expectations for each of your classes. Expect that shortly before March 30. You will have one less class week of instruction for the semester, and faculty will be adjusting course work to take that into account.

If you have specific concerns about your ability to access your courses remotely, please contact <u>aaf@linfield.edu</u>.

If you decide to stay on campus, all regular policies apply. The <u>campus website</u> will be updated frequently so, again, please check it daily and read all emails from your faculty and the college.

All large events occurring before April 8, 2020, will be cancelled per Governor Brown's policy. All college sponsored non-essential student travel will be cancelled. All small-group events or meetings that are non-essential should be re-evaluated, since the goal is to practice social distancing in any way possible.

Thank you so much for your help and support.

Susan Hopp Vice President of Student Affairs