



2023-2024 Verification Worksheet

INDEPENDENT

Office of Financial Aid | 900 SE Baker Street | Unit A484 | McMinnville, OR 97128
Phone 503.883.2225 | Fax 503.883.2486 | Email finaid@linfield.edu

Your 2023-2024 FAFSA (Free Application for Federal Student Aid) has been selected for a process called Verification. The U.S. Department of Education regulations requires Linfield University to verify the accuracy of the information you reported on your FAFSA. If you have questions about the verification process contact our office as soon as possible to avoid a delay in finalizing your financial aid.

Helpful Hints:

DRT: IRS Data Retrieval Tool via FAFSA on the Web allows you to link your 2021 Federal tax information directly from the IRS to FAFSA (highly recommended).

TRT: Tax Return Transcript: A transcript can be obtained from the IRS of your 2021 Federal tax return by visiting www.irs.gov/transcript, following the prompts to obtain "Get Transcript".

IRS Verification of Non-Filing may be requested by visiting www.irs.gov.

A: STUDENT INFORMATION:

Student Name _____ Linfield ID _____

Student Phone Number _____ Student Email _____

B: FAMILY INFORMATION:

List the people in your household including:

- Yourself (student) and your spouse (if married)
- Your children or spouse’s children if you or your spouse will provide more than half of their support from July 1, 2023, through June 30, 2024, even if they do not with live you.
- Other people if they now live with you and you or your spouse provides more than half of their support and will continue to provide more than half of that person’s support through June 30, 2024.
- Number in College: Include in the space below information about any household member who is, or will be, enrolled at least half time in a degree, diploma, or certificate program at an eligible postsecondary educational institution any time between July 1, 2023, and June 30, 2024, and include the name of the college.

Please list the people in your household below:

Full Name	Age	Relationship	College/University	Half-Time/Full Time
		Self	Linfield University	

C: STUDENT'S TAX AND INCOME INFORMATION (ALL APPLICANTS):

STUDENT: DID YOU (STUDENT) FILE A FEDERAL TAX RETURN IN 2021?								
<input type="checkbox"/> No, I did not file, and was not required to file a 2021 Federal Tax Return.	➔	Did you work in 2021?						
		<input type="checkbox"/> No, I did not work in 2021, and I have attached a copy of my "Verification of Non-Filing Letter" from the IRS.						
		<input type="checkbox"/> Yes, I did work in 2021 and I have attached a copy of my "Verification of Non-Filing Letter" from the IRS (<i>List all employers below and include all 2021 W2's</i>).						
		<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 80%;">Name of Employer:</th> <th style="width: 20%;">Total Earned:</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Name of Employer:	Total Earned:				
Name of Employer:	Total Earned:							
<input type="checkbox"/> Yes, I filed a 2021 Federal Tax Return	➔	<input type="checkbox"/> I successfully used the IRS DRT on my FAFSA.						
		<input type="checkbox"/> I have attached SIGNED copy of my 2021 federal tax return or a copy of my 2021 IRS TAX RETURN TRANSCRIPT .						

D: SPOUSE'S TAX AND INCOME INFORMATION (IF STUDENT IS MARRIED):

SPOUSE: DID YOU FILE A FEDERAL TAX RETURN IN 2021?								
<input type="checkbox"/> No, I did not file, and was not required to file a 2021 Federal Tax Return.	➔	Did you work in 2021?						
		<input type="checkbox"/> No, I did not work in 2021, and I have attached a copy of my "Verification of Non-Filing Letter" from the IRS.						
		<input type="checkbox"/> Yes, I did work in 2021 and I have attached a copy of my "Verification of Non-Filing Letter" from the IRS (<i>List all employers below and include all 2021 W2's</i>).						
		<table border="1" style="width: 100%;"> <thead> <tr> <th style="width: 80%;">Name of Employer:</th> <th style="width: 20%;">Total Earned:</th> </tr> </thead> <tbody> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </tbody> </table>	Name of Employer:	Total Earned:				
Name of Employer:	Total Earned:							
<input type="checkbox"/> Yes, I filed a 2021 Federal Tax Return	➔	<input type="checkbox"/> We filed a joint return and have successfully used the IRS DRT on the FAFSA.						
		<input type="checkbox"/> I have attached SIGNED copy of my 2021 federal tax return or a copy of my 2020 IRS TAX RETURN TRANSCRIPT .						

E: REQUIRED SIGNATURES ON THIS WORKSHEET:

This form must be **ink signed** by the student certifying all information is complete and correct as reported. Electronic signatures are not accepted. Forms with digital/electronic/typed signatures will be returned. Once form is signed, please submit to the Office of Financial Aid.

Student Signature (Required) _____ Date _____

Spouse Signature (Optional) _____ Date _____

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison or both.